



# Rules and Regulations

## Citizen Participation 2.0

### Contest 2019

#### Contest Prize

- Maximum 5 top ideas will be selected and a prize (grant award) in the amount of 2,000 Euros (this includes transaction costs and taxes, so the amount the winner will receive will depend on the country of residence) will be awarded to the contest winner (natural person or an organization) with the aim of developing the awarded e-tool solution. The contest winner will be invited to sign an agreement with **Gong**, including detailed description upon the agreed action, together with stipulated obligations such as preparation of the narrative report at the end of the action development. Maximum 5 top ideas and the winning solution will be presented at the Debate in Croatia in September 2019.

#### Eligibility

- The participation in the Contest is open to any natural person with full legal capacity as well as start-up, non-governmental organization or informal citizen initiative.
- At least one person in the team must be over 18 years.
- Teams made up of natural persons must appoint a leader who will be the recipient of the possible prize.
- The eligible participants must be from the following countries: Albania, Austria, Bosnia and Herzegovina, Croatia, Czech Republic, Italy, Kosovo\*, Moldova, Montenegro, North Macedonia, Portugal, Romania, Serbia, Slovakia, Slovenia, Spain.

#### Content of the Application and Propositions

- The applications must be in English and **submitted by Saturday, 15<sup>th</sup> of June 2019**.
- The applications are submitted through a web-form on Survey Monkey which is included in the Call for Applications.

\* This designation is without prejudice to positions on status, and is in line with UNSCR 1244/1999 and the ICJ Opinion on the Kosovo declaration of independence.

- The participants should propose solutions for apps, web platforms/portals and other types of web communication tools which encourage citizen participation at local, national or EU level. These digital solutions should enable better coordination and organization of citizens in discussing critical issues, sharing relevant information and ideas, developing policy proposals and monitoring the implementation of public policies. They should increase the participation of citizens in policy-making processes and enable more efficient communication with decision-makers.
- Only solutions for new e-tools will be accepted. For the purpose of this Contest, "new" e-tools will be defined as those that have not been officially launched before 15<sup>th</sup> June 2019 (registration deadline). E-tools which are currently being developed, but have not been published by 15<sup>th</sup> June 2019, are accepted. Having that in mind, funds awarded to the best solution could be used as a co-financing source for the development of the e-tool.
- The submitted solutions cannot be socially harmful, contain illegal content, discriminative or hate speech, or encourage illegal behavior, interfere with good morals, etc.
- The awarded solution will have to be published in open source and be available on GitHub.

### Evaluation Criteria

- **Impact on local, national or European community** (What are target groups and potential beneficiaries of this solution? How will this solution support better organization and communication of citizens gathered around particular cause or how will it bridge the gap between the citizens and decision-makers and encourage higher inclusion of citizens in policy-making processes? What is advocacy potential of the solution) *(0-8 points)*
- **Innovativeness** (What makes the suggested solution different from e-tools which are currently in use – the problem it would address, beneficiaries, concept of the idea?) *(0-4 points)*
- **Realization and implementation potential** (capacity of the project team, scalability of application, effectiveness of the app development plan) etc. *(0-4 points* - minimum 3 points in this section are needed to enter the 2<sup>nd</sup> round of the selection)
- **Sustainability potential** (How will you ensure long-term positive impact of the developed tool and satisfying level of inclusion of targeted beneficiaries?) *(0-2 points)*
- **Using open source framework and/or open data** *(0-2 points)*

### Evaluation Committee

- The applications will be evaluated by the Evaluation Committee (EC) consisting of invited experts and appointed representatives of the Contest Organizers in two rounds of selection (pre-selection and 2nd round).
- EC takes decisions by awarding points to the projects depending on the level of fulfillment of the above criteria. Each EC Member will separately evaluate the

applications in line with the criteria and award respective number of points. EC Members can award the application in total between 0 and 20 points. The final number of points for the application is calculated when the number of points of each EC Member is summed and average calculated.

- The applications are ranked according to the number of points obtained.
- The participants may be required to submit additional information or a presentation of the idea for the purpose of the 2<sup>nd</sup> round of selection.
- **The information about up to top 5 selected applications and one awarded solution will be published in August 2019.** All the participants in the contest will be notified about the results of the Contest via email they used in the application.

## Restrictions and Responsibility

- The organizers do not assume responsibility or liability for the consequences of the tool created within the framework of the Contest.
- Employees, associates or contractors (on the basis of civil law contracts) of the Organizers, as well as entities and employees of their service providers, and families of persons and entities mentioned above are not allowed to participate in the Contest.
- For the purposes of the Contest, family members are considered ascendants to the second degree in a straight and lateral line, and descendants to the second degree in a straight and lateral line, spouses, cohabitants and persons by adoption.
- The Organizers are not obliged to obtain written statements regarding the fulfillment of this condition from the Contest participants, but they have the right - if in doubt - to verify the status of a participant in the indicated range. In case of no response or reply confirming the status, referred to above, the participant will be excluded from the Contest.

## Personal Data Processing

- Participant declares that the information provided by him/her as their personal data is true and factual. If these figures are not true or factual, Citizen Participation 2.0 Contest organizers may consider this as a violation of the Rules.
- Participants' personal data (name and contact details) will be processed by the Organizers (Belgrade Open School and Gong) on the basis of legitimate interests solely for the purpose of implementation of the Contest including the issue of prizes to the winner(s) and their billing as well as project promotion (announcement of the results) and reporting to the European Commission as the project is sponsored by the European Union.
- Providing personal data is voluntary, but necessary for purposes related to the implementation of the Contest. Each participant has the right to inspect their data, get access to it as well as the information on how it is processed, and correct it as well as demand termination of further processing. A participant can request changes or file a request regarding the processing of personal data by writing to this email: [marija.todorovic@bos.rs](mailto:marija.todorovic@bos.rs)
- Personal data regarding Participant's name and an e-mail will be processed by GONG (Coordinator of the Contest Selection) and Belgrade Open School (YOU4EU)

Project Coordinator), as joint Data Controllers. The data can be made available to the following institutions who are partners in the project or project donors for the purpose of conducting the project or reporting on the project results:

- European Commission and EACEA (Education, Audiovisual and Culture Executive Agency) or national authorities supervising the Europe for Citizens projects
- Belgrade Open School
- Gong
- Institute Alternative
- Access Info Europe
- PiNA
- Participants' data will be kept until it is necessary for the purpose of keeping the project records as per agreements with project donors and as required by law.
- Participants have the right to file a complaint to the competent personal data protection authorities. The list of competent authorities in the EU member states can be found [here](#).
- Applicants who are in violation of these Rules will be removed from the competition.